Job Description

Job Title: Laboratory Research Assistant
Job ID: 299092
Location: Bloomington, Indiana
Full/Part Time: Full-Time
Regular/Temporary: Regular

Application deadline is March 25, 2022 with an anticipated start date of May 2, 2022 or sooner.

Department Information

The Indiana Geological and Water Survey (IGWS), a research institute of Indiana University (IU), seeks applications for a Lab Technician.

Job Summary

Department Specific Responsibilities:
- The laboratory research assistant works with research geologists and research scientists in the description, sampling and photography of sediment cores at IGWS (Indiana Geological and Water Survey) laboratories, and performs sample processing and mineral purification for OSL and PSA measurements at the IGWS Luminescence Geochronology Lab.
- Typical operations include ordering and handling supplies and chemicals according to specific SOPs, collection and management of hazardous wastes according to EHS protocols, keeping handwritten and digital sample processing logs updated, and serving as point of contact with EHS and Building Services.

General Responsibilities:
- Responsible for the initiation, monitoring, completion, and reporting of routine to moderately complex research studies.
- Organizes and implements data review and analysis.
- Oversees the proper handling of laboratory specimens including processes, shipping, storage, and documentation and transfer to designated central laboratories.
- Conducts data quality assurance practices.
- Prepares research summaries and assists in progress report development.
- Maintains laboratory work areas and supply inventory.

Qualifications

EDUCATION

Required
- Bachelor's degree in science or health-related discipline

Preferred
- Bachelor's degree in Geology
- Some laboratory experience

SKILLS

- Proficient communication skills
- Maintains a high degree of professionalism
- Demonstrated time management and priority setting skills
- Demonstrates a high commitment to quality
- Possesses flexibility to work in a fast paced, dynamic environment
- Highly thorough and dependable
Working Conditions / Demands

The role regularly requires the ability to effectively communicate. The role frequently requires the ability to move about the work environment and to position oneself to operate laboratory equipment effectively. The role requires the ability to move objects weighing up to 25 pounds and will occasionally work near moving mechanical parts. The person in this role must be able to perform the essential functions with or without an accommodation.

Work Location

Indiana University
Bloomington, Indiana
In-person position on campus.

Advertised Salary

$31,200 - $40,000

Job Classification

Career Level: Intermediate
FLSA: Nonexempt
Job Function: Research
Job Family: Laboratory Research

Click here to learn more about Indiana University's Job Framework.

Posting Disclaimer

Due to the COVID-19 pandemic, there may be differences in the working conditions as advertised in our standard job postings (e.g., the ability to travel from one campus to another, etc.). If you are invited for an interview, please discuss your questions or concerns regarding the working conditions at that time.

This posting is scheduled to close at 11:59 pm EST on the advertised Close Date. This posting may be closed at any time at the discretion of the University, but will remain open for a minimum of 5 business days. To guarantee full consideration, please submit your application within 5 business days of the Posted Date.

If you wish to include a cover letter, you may include it with your resume when uploading attachments.

New employees will be provided with information regarding Indiana University’s COVID-19 vaccine policy, which includes the opportunity to request an exemption. To learn more, view our COVID-19 vaccine information page.

Equal Employment Opportunity

Indiana University is an equal employment and affirmative action employer and a provider of ADA services. All qualified applicants will receive consideration for employment based on individual qualifications. Indiana University prohibits discrimination based on age, ethnicity, color, race, religion, sex, sexual orientation, gender identity or expression, genetic information, marital status, national origin, disability status or protected veteran status. Indiana University does not discriminate on the basis of sex in its educational programs and activities, including employment and admission, as required by Title IX. Questions or complaints regarding Title IX may be referred to the U.S. Department of Education Office for Civil Rights or the university Title IX Coordinator. See Indiana University’s Notice of Non-Discrimination here which includes contact information.

Campus Safety and Security

The Annual Security and Fire Safety Report, containing policy statements, crime and fire statistics for all Indiana University campuses, is available online. You may also request a physical copy by emailing IU Public Safety at iups@iu.edu or by visiting IUPD.

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